

Perusall manual 220904

***** Important information before you start *** Important information before you start *****

The reading materials you want to use in Perusall should be checked for copyright. You can do this yourself via: <https://h5p.org/node/570927> (Dutch) or <https://tinyurl.com/45ej8dj2> (English)

If you use Perusall within Canvas, it is easy to import students from Canvas and export grades from Perusall to Canvas. We do not recommend to use Perusall as standalone (webversion), since import form and export to Canvas is not possible.

***** Important information before you start *** Important information before you start *****

You can find best practices on the last page of this document.

For support contact info.perusall@uva.nl

How to set up a Perusall assignment in Canvas?

1. Go to your course in Canvas
2. Click on “Assignments”, followed by “+Assignment”

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⋮

3. Type “Perusall assignment 1” as assignment name and type the following text in the textbox under the title

****English version, Dutch version follows****

How does Perusall work?

Perusall helps you master readings faster, understand the material better, and get more out of your classes. To achieve this goal, you will be collaboratively annotating text with others in your class. The help you will get and provide to your classmates (even if you do not know anyone personally) will get you past confusions quickly and will make the process more fun. While you read, you will receive rapid answers to your questions, help others resolve their questions (which also helps you in the learning process), and advise the instructor how to use class time most productive.

You can start a new annotation thread in *Perusall* by highlighting text, asking a question, or posting a comment; you can also add a reply or comment to an existing thread. Each thread is like a chat with one or more members of your class, and it happens in real time. Your **goals** in annotating each reading assignment are *to stimulate discussion by posting good questions or comments* and *to help others by answering their questions*.

Research shows that by annotating thoughtfully, you will learn more and get better grades, so here is what “annotating thoughtfully” means: Effective annotations *deeply engage points in the readings, stimulate discussion, offer informative questions or comments, and help others by addressing their questions or confusions*. To help you connect with classmates, you can “mention” a classmate in a comment or question to have them notified by email (they will also see a notification immediately if online), and you will also be notified when your classmates respond to your questions.

For each assignment you will be evaluated based on the quantity, quality and distribution of the annotations over the text, as well as the time spent reading, the number of responses and upvotes you get and the number of times you work on the assignment.

How many annotations do you need to enter?

Your annotations should reflect the effort you put in reading the text. It is unlikely that that effort will be reflected by just a few thoughtful annotations per assignment. **The minimum number of annotations is 7 and should be made in English!** For thoughtful questions or comments that stimulate discussion or thoughtful and helpful answers to other students’ questions you will earn a higher score for the assignment. Note, that you must familiarize yourself with each assignment *in its entirety*. Failing to annotate the entire assignment will result in a lower score.

What does “on time” mean?

The assignments have to be prepared prior to class. In this way you are well prepared and it gives the lecturer the opportunity to explain things that were not clear. The deadline will be indicated in the assignment.

Hoe werkt Perusall?

Perusall zorgt ervoor dat je sneller en beter begrijpt wat je leest. Dat leidt ertoe dat je meer uit je klassikale lessen haalt. Om dit voor elkaar te krijgen ga je gezamenlijk met andere studenten teksten annoteren. Je krijgt en geeft hulp van/aan je medestudenten, waardoor je makkelijker door moeilijke stukken heen komt en waardoor het leuker is om het ook daadwerkelijk te doen. Terwijl je aan het lezen bent krijg je snelle antwoorden op je vragen en kun je anderen ook snel verder helpen met antwoorden op hun vragen (wat in jouw leerproces ook waardevol is). De vragen/opmerkingen die geplaatst worden geven de docent ook een inzicht in het meest efficiënt inzetten van de contactmomenten.

Je kunt in Perusall nieuwe annotaties maken door tekst te selecteren en er een vraag of opmerking bij te plaatsen; je kunt ook reageren op eerder geplaatste opmerkingen en vragen. Iedere thread is een soort chat met 1 of meer medestudenten, waarbij je real-time kunt reageren. Je **doel** tijdens het gebruik van Perusall moet zijn om *discussie te stimuleren door goede vragen of opmerkingen te plaatsen en anderen te helpen door het beantwoorden van vragen*.

Onderzoek heeft aangetoond dat iemand door kwalitatief goed te annoteren meer leert en betere cijfers haalt. En dit is wat met kwalitatief goed annoteren bedoeld wordt: effectieve annotaties gaan diep in op onderwerpen in de tekst, stimuleren discussie, stellen informatieve vragen, zijn informatieve opmerkingen en helpen daarmee anderen om hun vragen en onduidelijkheden op te helderen. Om interactie met medestudenten te stimuleren en makkelijk te maken kun je een medestudent ook noemen in een opmerking of een vraag, waardoor die per e-mail een notificatie krijgt (als je online bent zie het sowieso direct). Daarnaast word je zelf ook op de hoogte gebracht als er gereageerd is op je opmerking.

Iedere opdracht zal worden gescoord op basis van de kwantiteit, kwaliteit en verspreiding van annotaties over tekst, maar ook de tijd die je hebt besteed, het aantal responsen en upvotes die je ontvangt en het aantal keer dat je aan de opdracht werkt.

Hoeveel annotaties moet je doen?

De annotaties moeten een weerspiegeling zijn van de energie die je in het lezen van de tekst hebt gestoken. Het is vrij onlogisch als de energie die je stopt in het lezen van een volledige tekst met slechts enkele doordachte annotaties weerspiegeld kan worden. **Het minimum aantal notaties is 7 en deze moeten in het Nederlands worden gemaakt!** Zorg ervoor dat er genoeg diepgaande opmerkingen en vragen zijn om een discussie te starten en onderhouden. En zodat er genoeg antwoorden zijn om elkaar te ondersteunen in het leerproces. Dit zal je uiteindelijk een betere score opleveren. Samengevat betekent het dus dat je je volledig voorbereidt voor je contactmomenten door de gehele tekst serieus te lezen. Door niet het gehele document te annoteren zal je dan ook een lagere score krijgen voor de Perusall opdracht.

Wat betekent op tijd?

De opdrachten worden gemaakt voorafgaand aan het college. Op deze manier kun jij je goed voorbereiden en kan de docent tijdens het college ingaan op onduidelijkheden. De deadline wordt aangegeven in de opdracht.

4. Fill in "10" for points if you grade between 0 and 10, or change according to your grading scale.

Perusall assignment 1

HTML Editor

B *I* U A **A** *I*_x x^2 x_2 12pt Paragraph

Hoe werkt Perusall?

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506 words

Points

10

Assignment group

Assignments

Display grade as

Points

Do not count this assignment towards the final grade


5. Select “External tool” from the dropdown box and type “perusall” in the field below. Next, click “find”

Submission type

External tool ▼

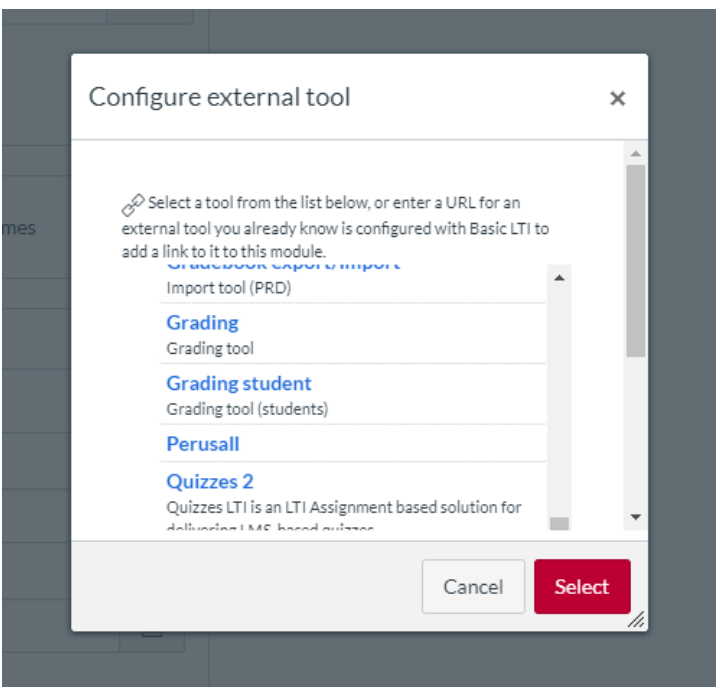
External Tool Options

Enter or find an external tool URL

 perusall | Find

Load this tool in a new tab

6. Select “Perusall” from the list and click “Select”. If Perusall does not appear, contact info.perusall@uva.nl




7. Click the tick box “Load this tool in a new tab” (if you omit this, Perusall will not work properly in Canvas!).

Submission type

External tool

External Tool Options

Enter or find an external tool URL



Load this tool in a new tab


8. Assign to “Everyone”, fill in the Due date and time (similar to the Perusall assignment) and click “save”.

Submission type

External tool

External Tool Options

Enter or find an external tool URL



Load this tool in a new tab

Submission Attempts

Allowed attempts

Unlimited

Anonymous grading

Graders cannot view student names

Assign

Assign to

Everyone

Due

7 Sep 12:00

Mon, 7 Sep 2020 12:00

Available from **Until**

+ Add

Notify users that this content has changed

9. The assignment should look like this:

2019/20 Sem. 1, per. 1

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Settings

Perusall assignment 1

[Edit assignment settings](#)

[Speed Grader™](#)

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What does "on time" mean?

The assignments have to be prepared prior to class. In this way you are well prepared and it gives the lecturer to opportunity to explain things that were not clear. The deadline will be indicated in the assignment.

This tool needs to be loaded in a new browser window

[Load Perusall assignment 1 in a new window](#)

10. Click on “Load Perusall assignment 1 in a new window”. Now you can start creating the Perusall assignment.

The screenshot shows the Perusall interface for a course titled "Pathofysiologie...". The main content area is titled "To set up your course:" and contains four numbered steps, each with a blue arrow pointing right:

- 1 Create links in your LMS for students to access Perusall:** students will be enrolled automatically when they click the Perusall link in your Learning Management System. You can track which students have used Perusall by clicking **Students**.
- 2 Set a course start and end date,** and tell Perusall about your estimated enrollment and grouping preferences in **Settings**.
- 3 Choose readings** by clicking **Documents**. Select a textbook from our catalog, upload a file from your computer, search for Open Educational Resources by using the Intellus search engine, or take a snapshot of a web page.
- 4 Create assignments** by clicking **Assignments**. Perusall engagement scores will automatically appear in the **Gradebook**.

Below the steps, there is a "Welcome to Perusall!" message and a detailed paragraph explaining the system's goals and how it works. The sidebar on the left includes sections for "My Courses and Clubs", "Course home", "Settings", "Gradebook", "Student view", "Notifications", "Notes", "Add to my calendar", "Chats", "Groups", "Announcements", "General discussion", "One-on-One", and "Hashtags".

11. Click on “Settings”

The screenshot shows the "Settings" menu in the Perusall interface. The menu is titled "Pathofysiologie..." and has a close button (X). The menu items are:

- ← My Courses and Clubs
- 🏠 Course home
- ⚙️ **Settings** (highlighted)
- 📊 Gradebook
- 👁️ Student view
- 📧 Notifications
- 📝 Notes
- 📅 Add to my calendar
- 💬 Chats
- 👥 Groups
- 📢 Announcements
- 🗣️ General discussion
- 👤 One-on-One
- 🏷️ Hashtags
- #grades
- #lecture
- #logistics
- #section

12. In the tab “General”, type the course start and end date. Next, select “Automated grading and engagement analytics”. Also indicate the annotation language (default=English). The choice of language should be consistent with the text you copied at step 3. Furthermore, set the Grade sync to LMS to “Manually sync individual assignment scores back to the LMS”.

Next, click “save changes”.

General Access Grouping Scoring Advanced

Course name *
Your unique course URL is based on this name. If you change the name, the URL will change.

Institution *
Type to search for your institution, and contact Perusall support if your institution is not listed.

Department

Course start date

Course end date

Analytics *

Automatic grading and engagement analytics Perusall will provide data about student engagement for your review. All assignments will be graded automatically. You can always monitor automatically assigned grades and decide when they are displayed to students.	Manual grading and engagement analytics Perusall will provide data about student engagement for your review. Assignments will not be graded automatically, but you can review student engagement data and manually assign scores to students' assignment submissions.	Disable grading, but provide engagement analytics Perusall will provide data about student engagement for your review. All assignments will be ungraded and the gradebook will be disabled.	Disable all analytics Perusall will not provide data about student engagement. All assignments will be ungraded and the gradebook will be disabled.
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Availability period of assignments
When should students see each assignment? Before this time, students will not see the assignment listed in the assignments list on their course home page.

Annotation language *
Perusall's automatic grading system will grade student comments under the assumption they are written in this language. Changing this setting will not retroactively regrade comments that have already been graded.

Grade sync to LMS *
Perusall can automatically synchronize the gradebook with your LMS. Choose to either send individual assignment scores or each student's average score across all Perusall assignments.

Welcome message for students *
Perusall helps you learn faster by collaboratively annotating the readings and communicating with your classmates. Collaboration gets you help whenever you need it, makes learning more fun, enables you to help others (which research shows is also a great way for you to learn) and helps the instructor make class better by emphasizing information that you need.
If you have a question or information to share about a passage in the readings, highlight the text and type in a comment or an annotation. You can also respond to a classmate's annotation in threads (Facebook style). In real time or update questions you find helpful. Good annotations contribute to the class by stimulating discussion, explaining your thought processes, helping others, and drawing attention to good points. If a particular classmate's point is relevant, you can explore, "mention" them and they will be immediately notified. +1 or -1 or presently signed on.
Research shows that the following behaviors on Perusall predict higher end-of-semester grades and long-term mastery of the subject. Your instructor may use some or all to determine your format score.

- Contributing thoughtful questions and comments to the class discussion (spread throughout the entire reading) [\(see some examples\)](#)
- Starting the reading early
- Reading the reading into chunks (instead of trying to do it all at once)
- Reading all the way to the end of the assigned reading
- Posting thoughtful questions and comments that elicit responses from classmates
- Asking questions from within
- Asking thoughtful questions and helpful answers

The message to show to students when they first launch your Perusall course. Consider including any specifics about how you would like students to approach assignments.
 Require students to enter their student ID upon enrollment in this course
Recommended if you plan to use student IDs for gradebook matching purposes.

13. On the tab “Access” you can also invite other instructors by typing their e-mail address, followed by clicking “Send invitations”.

Next, click “save changes”.

General Access Grouping Scoring Advanced

Instructors with course access

Invite other instructors by entering a list of email addresses below. Each instructor will get an email with a link to join the course. Invited instructors receive full access to the course, including all student data.

14. On the tab “Grouping” enter the estimated number of students in the course and the target group size (default=20, recommended target group size is 10-20). Next, click “Save changes”.

15. On the tab “Scoring” type at “Assignment score range” always use 0 as lowest score (since the minimum in Canvas is 0 and cannot be adjusted!) and type the preferred highest score (e.g. 10). Next, select “Holistic” from the Automatic scoring criteria. As compared to the “Annotation content only”, the holistic scoring takes also into account the number of times the students open the assignment, the time they spent reading, the number of responses that they get from other students as well as the number of upvotes they receive. In this way you minimize the change that students cheat with the system.

You may also adjust the holistic grading properties by changing the percentage of each item and/or clicking on “options” at any of the items. You may also select any of the other grading presets. Next, click “save changes”.

Scoring Criterion	Weight
Annotation content	20 %
Opening assignment	20 %
Reading to the end	20 %
Active engagement time	10 %
Getting responses	20 %
Upvoting	20 %
Quizzes	20 %

16. On the tab “Advanced” set the assignment score precision (number of decimal places to round assignment scores). Furthermore, tick “Assign a score if a student completes no work”, “Enable assignment reminders”, “Hide from students the number of comments required for full credit”, “Enable group and one-on-one chats”, “Enable real-time student “nudges”, “Allow instructor to edit any student comment by clicking on it”, “Show avatars of active users with content” and “Automatically flag duplicate comments as inappropriate”.

Next, click “save changes”.

The screenshot shows the 'Advanced' settings tab for 'Assignment score precision'. The 'Advanced' tab is selected, and the 'Assignment score precision' setting is set to 1. Below this, there are several checkboxes with descriptions and sub-headers:

- Do not enforce assignment deadlines**
If checked, assignment deadlines do not affect whether student work counts towards their score; all work submitted will count as on time.
- Assign a score if a student completes no work**
If checked, students that submit no work will receive the lowest possible assignment score after the final deadline for an assignment has passed. If unchecked, students that submit no work will have a blank in the Gradebook instead of a score.
- Grades synced to LMS should be a percentage based on the full score range**
If checked, the percentage scores synced to your LMS will be calculated as the student's score in Perusai as a percentage of the highest possible assignment score. Otherwise, the percentage will be calculated only based on the range between the lowest and highest possible assignment score. For example, if your score range is 1-4 and the student scores a 3, then with this option checked the score sent to the LMS would be 75% (3/4); with this option unchecked the score sent to the LMS would be 67% (3-1)/(4-1).
- Allow students to download all uploaded course materials**
If checked, students will be able to download all materials in the course that you have uploaded, even if you have not explicitly marked them as downloadable. This setting does not apply to textbooks that students purchase, which cannot be downloaded.
- Enable assignment reminders**
If checked, students that have not completed an assignment will be sent reminders before the assignment is due. (Reminders will only be sent out when the Gradebook has been enabled.)
- Hide from students the number of comments required for full credit**
If checked, students will not be shown the number of comments required for full credit on each assignment.
- Enable group and one-on-one chats**
If checked, your course will have access to group chats where students can discuss course content together or in smaller private groups. Students and instructors can also communicate through one-on-one messages.
- Enable real-time student “nudges”**
If checked, students will receive periodic in-app “nudges” with intelligent suggestions on how to increase their productivity based on their engagement.
- Automatically rotate pages of PDFs uploaded to your course**
If checked, Perusai will attempt to rotate pages of uploaded PDFs as needed to ensure that each page is oriented correctly.
- Allow instructor to edit any student comment by clicking on it**
If checked, any instructor in the course can edit any comment by any course member.
- This is a test or demonstration course**
If checked, Perusai will keep this course separate for you on the home page. Course functionality will not be affected.
- Show avatars of active users within content**
If checked, Perusai will show avatars (photos or initials) in the upper-left corner to indicate which students and instructors are currently viewing the content.
- Automatically flag duplicate comments as inappropriate**
If checked, Perusai will automatically flag any duplicate comments (e.g. if one student copying from another, or themselves) as inappropriate, and make the duplicate comment ineligible for a score. Instructors will receive an email notification when comments are flagged.
- Do not allow students to flag comments as inappropriate**
If checked, students will not be able to flag other students' comments as inappropriate.
- Hide grade feedback from students**
If checked, students will not be able to click on a score in their My Scores page to get feedback on their average comment quality score, number of comments posted, and distribution parity.
- Include in-progress assignments in average score**
If checked, students' average scores will incorporate all assignments, not just those that have passed their final deadline. (This means that early in the semester student averages will appear to be low, since zeroes for uncompleted assignments are factored into the average.)

A green "Save changes" button is located at the bottom right of the settings area.

17. Click on “course home” and the tab “Get started” and complete point 3 (Choose course materials).

Note that you should check for possible copyright issues when uploading the reading material! See <https://h5p.org/node/570927> (Dutch) or <https://tinyurl.com/45ej8dj2> (English)

Welcome to Perusall!

We are excited for you and your students to start your Perusall course! With only a few minutes of setup for an entire semester, Perusall ensures that your students come to class prepared. The goal of each reading, video, or audio assignment is to stimulate discussion by encouraging students to post good questions or comments, to help others by answering their questions, and to update good questions or comments to draw the attention of their classmates to important ideas.

Getting Started for Instructors

Add your course materials

In addition to the textbook, consider uploading all your class materials into Perusall. That way, if a student has a question, they can raise it whether it is on your syllabus, a handout, a problem set, or anything else. You or another student can answer it, and you'll never need to answer the same question twice.

Instructor Support Pages

To set up your course:

- 1 Create links in your LMS for students to access Perusall: students will be enrolled automatically when they click the Perusall link in your Learning Management System. You can track which students have used Perusall by clicking **Students**.
- 2 Tell Perusall about your course. You can change any of these later in **Settings**.
- 3 Choose course materials by clicking **Library**. Select a textbook from our catalog, upload a file from your computer, take a snapshot of a web page, or add a video.
- 4 Create assignments by clicking **Assignments**. Perusall engagement scores will automatically appear in the **Gradebook**.

Department

Course start date * September 4, 2022

Course end date March 1, 2023

Analytics *			
Automatic grading and engagement analytics Perusall will provide data about student engagement for your course, and assignments will be graded automatically. You can always override automatically assigned grades and dates when they are displayed to students.	Manual grading and engagement analytics Perusall will provide data about student engagement for your course. Assignments will not be graded automatically, but you can review student engagement data and manually assign scores to students' engagement submissions.	Disable grading but provide engagement analytics Perusall will provide data about student engagement for your course. All assignments will be ungraded and the gradebook will be disabled.	Disable all analytics Perusall will not provide data about student engagement. All assignments will be ungraded and the gradebook will be disabled.

Enrollment estimate * 10
The approximate number of students you expect to join the course. Perusall will use this value and the Target Group Size to create discussion groups for students.

Target group size * 10
Students will be placed into groups of approximately this size and will only be able to see comments and questions within their group. Changing this setting will not retroactively apply to groups that have already been formed, to provide consistency for students.

Save changes

Add the course materials via “+ Add content” in the upper right corner.



18. Choose on “Course home” at the tab “Get started” point 4 “Create assignments by clicking Assignments. Perusall engagement scores will automatically appear in the Gradebook” by clicking on the blue arrow.

To set up your course:

- 1** Create links in your LMS for students to access Perusall. Students will be enrolled automatically when they click the Perusall link in your Learning Management System. You can track which students have used Perusall by clicking **Students**.
- 2** Tell Perusall about your course. You can change any of these later in **Settings**.
 - Department:** [Dropdown menu]
 - Course start date:** September 4, 2022
 - Course end date:** March 1, 2023
 - Analytics:**
 - Automatic grading and engagement analytics:** Perusall will provide data about student engagement for your course, and assignments will be graded automatically. You can change course automatically assigned grades and decide when links are displayed to students.
 - Manual grading and engagement analytics:** Perusall will provide data about student engagement for your review. Assignments will not be graded automatically, but you can review student engagement data and manually assign scores to students' engagement submissions.
 - Disable grading, but provide engagement analytics:** Perusall will provide data about student engagement for your review. All assignments will be ungraded and the gradebook will be disabled.
 - Disable all analytics:** Perusall will not provide data about student engagement. All assignments will be ungraded and the gradebook will be disabled.
 - Enrollment estimate:** 70
The approximate number of students you expect to join the course. Perusall will use this value and the Target Group Size to create discussion groups for students.
 - Target group size:** 10
Students will be placed into groups of approximately this size and will only be able to see comments and questions within their group. Changing this setting will not retroactively apply to groups that have already been formed, to provide consistency for students.
- 3** Choose course materials by clicking **Library**. Select a textbook from our catalog, upload a file from your computer, take a snapshot of a web page, or add a video.
- 4** Create assignments by clicking **Assignments**. Perusall engagement scores will automatically appear in the **Gradebook**.

19. Click “Add assignment” and select to content to assign. Assign all content and click on “next step”.

Add assignment

Content Options Scoring

+ Add another part Remove this part

Part 1: Artikel Introdudctie - Validity
Entire document

Content to assign: Artikel Introdudctie - Validity

Range to assign: Assign all content

All of the content will be included in this assignment.

Assign from table of contents

Assign page ranges

< Previous step Next step > Save changes Cancel

20. Enter the submission deadline (we advise to put the deadline at noon (12:00 PM) to avoid working at night. Next, enter the assignment name “Perusall assignment 1” and click “Save changes”. **It is very important to use the same name as the name of the assignment in Canvas!!!**

Add assignment x

Content **Options** Scoring

Submission deadline * m
Students can annotate for full credit until this deadline. Your course settings will determine whether there is a reply window for adding responses or partial credit for late work.

Assignment name
Optional: If you give the assignment a name, ensure each assignment has a unique name unless the identically-named assignments will be assigned to different students. [Learn more](#)

Instructions for students **B** **I** **A** **U** **¶** **☺** **☹** **☞** **☜** **☒** **☑** **☒** **☑**

Optional: Add instructions for students: what they should focus on, tips for reading, etc. [Learn more](#)

Assignment is visible to students starting on m
Do not show the assignment to students on the course home page until this time. This overrides your course assignment availability settings set under Settings > General.

Assign to * Entire class Specific students Specific groups

Assignment is fully anonymous
If checked, students will appear as anonymous when working on the assignment, and all comments will be posted anonymously. As always, nothing is anonymous to the instructor. [Learn more](#)

Assignment is optional
If checked, the assignment will display as optional for students, and scores will not be calculated or displayed in the gradebook.



Do not remind students to complete this assignment
If checked, students that have not completed the assignment will not receive reminders by email suggesting they complete it.

[← Previous step](#) [Next step >](#) **Save changes** [Cancel](#)

21. Go back to Canvas, click on “Assignments” and select the assignment “Perusall assignment 1”. When you click the button “Load Perusall assignment 1 in a new window”, a new window should open with the document to assign.

This tool needs to be loaded in a new browser window

Load Perusall assignment 1 in a new window

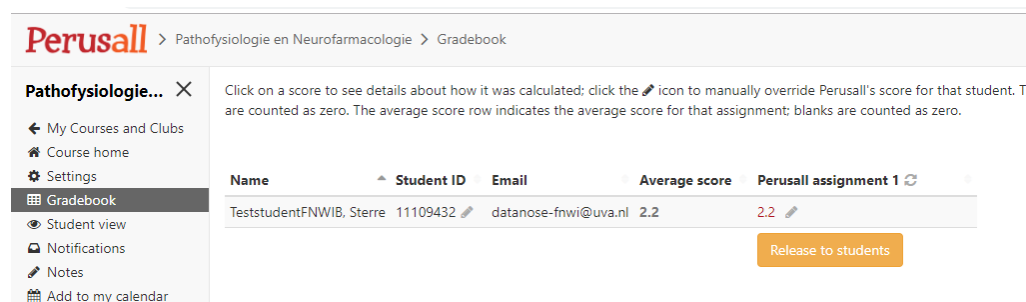
22. Publish the assignment in Canvas by pressing the icon . Check that the icon  is visible.



Please note that in the student view mode in Canvas, it is not possible to go to the Perusall assignment, since Perusall is an external tool that is coupled to Canvas.

How to release grades from a Perusall assignment?


After the deadline, go to Perusall, find your assignment and click on “Gradebook”. If you click on the score under Perusall assignment 1, you get to see how the score is built up.



Perusall > Pathofysiologie en Neurofarmacologie > Gradebook

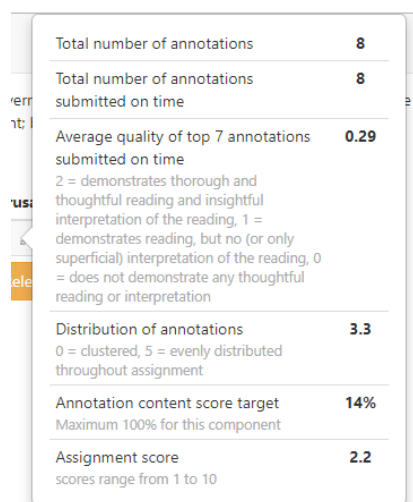
Pathofysiologie... X

- My Courses and Clubs
- Course home
- Settings
- Gradebook
- Student view
- Notifications
- Notes
- Add to my calendar

Click on a score to see details about how it was calculated; click the  icon to manually override Perusall's score for that student. Totals are counted as zero. The average score row indicates the average score for that assignment; blanks are counted as zero.

Name	Student ID	Email	Average score	Perusall assignment 1
TeststudentFNWIB, Sterre	11109432	datanose-fnwi@uva.nl	2.2	2.2

Release to students



Total number of annotations 8

Total number of annotations submitted on time 8

Average quality of top 7 annotations submitted on time 0.29

2 = demonstrates thorough and thoughtful reading and insightful interpretation of the reading, 1 = demonstrates reading, but no (or only superficial) interpretation of the reading, 0 = does not demonstrate any thoughtful reading or interpretation

Distribution of annotations 3.3

0 = clustered, 5 = evenly distributed throughout assignment

Annotation content score target 14%

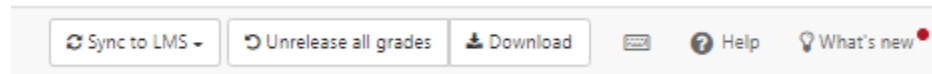
Maximum 100% for this component

Assignment score 2.2

scores range from 1 to 10

We advise to check students with very low or high scores or any other suspicious activity. By clicking on “Release to students”, the scores will be released to students.

By clicking “Sync to LMS” (located at the upper part of the screen), the grades will be send to Canvas.



Sync to LMS Unrelease all grades Download Help What's new

Students will see in Canvas grade book the average score of all students, as well as the minimum and the maximum score. To make this invisible:

Go to Canvas settings, click on “more options” and put a tick at “Hide grade distribution graphs from students” and click on “Update course details”.

- Home
- Grades
- Modules
- Announcements
- Assignments
- Course manual
- Discussions
- People
- Pages
- Files
- Syllabus
- Outcomes
- Quizzes
- Conferences
- Collaborations
- Course Catalogue
- Im/export grades

Settings

Language:

This will override any user/system language preferences. This is only recommended for foreign language courses

File storage: 1500 megabytes

Grading scheme: Enable course grading scheme

License: ?

Visibility: ?

Customise

Syllabus:

Include this course in the public course index

Format:

Offline course: Allow course content to be downloaded and viewed offline

Description:

[more options](#)

Update course details

fewer options

Show recent announcements on course home page

3 Number of announcements shown on the homepage

Let students attach files to discussions

Let students create discussion topics

Let students edit or delete their own discussion posts

Let Students organise their own groups

Hide totals in student grades summary

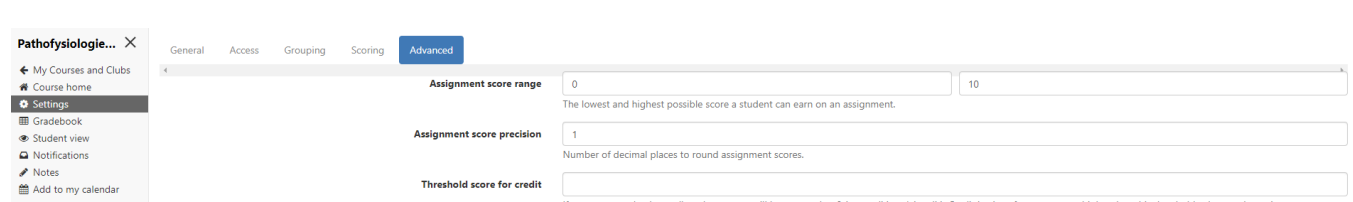
Hide grade distribution graphs from students

Disable comments on announcements

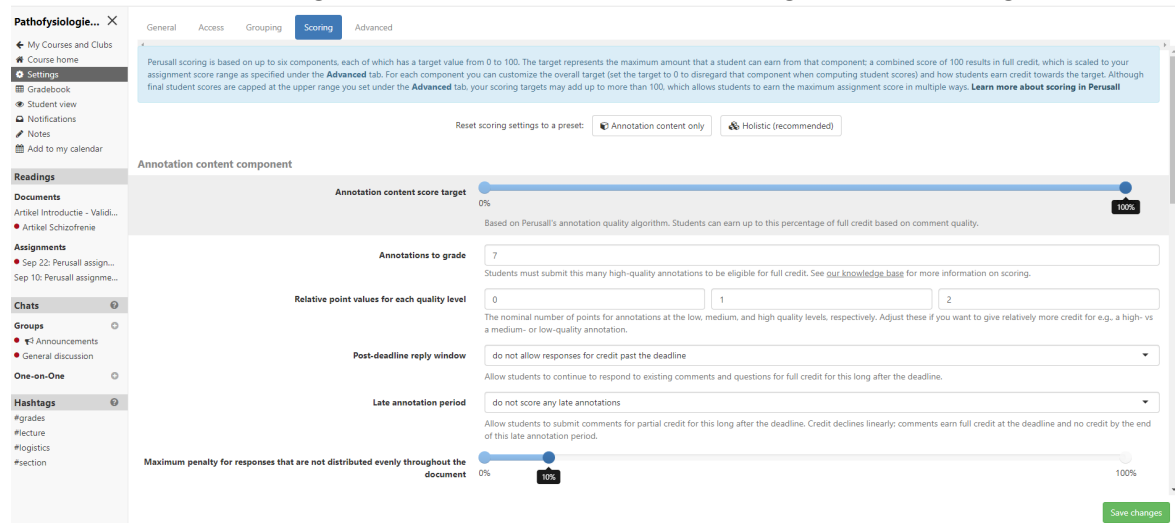
Only teachers can create, rename, and edit course pages by default

Update course details

It is also possible the re-grade in Perusall. You can simply adjust the min/max score for all students in Perusall by clicking “setting” and the tab “Advanced”. Next, you can change the assignment score (for all students). Be aware that the min/max grade in Perusall has to be similar to the min/max grade in Canvas.



In order to send the new grades to Canvas, select the tab “Scoring” and “Save Changes”.











If you see a **red exclamation point icon in your Perusall gradebook**, it means that the grade will not sync back automatically to Canvas. In order for the grade sync to work, students have to launch each Perusall assignment from an assignment-specific link in Canvas (i.e., one with a name that matches the title of an assignment in Perusall). During that launch process, Canvas passes information to Perusall that tells Perusall where to send the grade for that student back to. If you create an assignment-specific link, you can test that it is set up correctly by clicking it in Canvas -- ensure that it launches directly into the corresponding assignment in Perusall (not going to the home page).

If you have a grade for a student that is not syncing back to Perusall, it may be because the student launched Perusall from a generic Canvas link and navigated to an assignment within Perusall (so Perusall won't be able to sync the student's grade on that assignment back to Perusall).

However, this can be fixed retroactively -- if the student launches the Perusall assignment from the corresponding assignment-specific link in Canvas (and then just closes the browser, if the assignment is already complete), that will allow Canvas to send the information to Perusall it needs to do a grade sync, and that student's grade will then be sent back to Canvas. (Most grades sync immediately, although it may take up to an hour for a grade update to be reflected in Canvas).

Another possibility is to manually enter the Perusall grade in the gradebook of Canvas.

Perusall assignment 2	
6.4	
10	
10	
7.1	
7.9	
9.3	 
9.8	

Recommendations based on best practices

- Be clear what you expect from students (number of annotations, time needed for reading, interaction, grading, deadline, how will the assignment be used in the following lecture, etc.)
- Target group size for a reading assignment is 10-20. Note that hundreds of students can work at the same assignment, but in separate groups. As instructor you can select which annotations you like to see.
- Try to publish the assignment at least one week ahead of the deadline, so student can plan when to work on it and return multiple times to interact with other students.
- Do not put the deadline at midnight, but rather at noon (12:00 p.m.), to prevent that students work on the assignment during the night just prior to the deadline.
- Do not interfere with the students when they are annotating, but check comments after the deadline.
- Grade the students for the Perusall assignment (use holistic grading!). This motivates them to finish (an) assignment(s). However, it should not be a major part of the total grade. We advise to calculate an average for all Perusall assignments, which counts for e.g. 2% of the total grade.

More information on:

<https://support.perusall.com/hc/en-us/categories/360002157414-Instructors>

Problems? Contact the Perusall helpdesk: info.perusall@uva.nl