**Assessment quality checklist**

**1. Validity**

* Is the assessment format suitable to measure whether students have met the learning outcomes?
* Does the assessment cover the learning outcomes and course materials sufficiently and at the appropriate level?
* Does the teaching/course content align with the assessment?
* Is the assessment appropriate for the position of the course within the degree programme and/or the relevant learning trajectories?

**2. Reliability**

* Are there measures in place to ensure grades are not based on chance? (i.e. use more than one assessment in a course, use a sufficient number of questions in exams, especially MC)
* Are questions/assignments phrased clearly, leaving no room for ambiguity/confusion?
* Are there answer keys / rubrics / assessment forms available with clear instructions for markers, to ensure consistent and objective grading?

**3. Feasibility**

* Is the assessment doable within the time available for students?
* Is the assessment design, grading and feedback workload manageable for staff?

**4. Transparency**

* Do students (and staff) know what is expected of them (i.e. through clear instructions, rubrics/assessment forms shared beforehand, sample questions and answers, etc.)?
* Do students have enough opportunities to practice / get feedback on their progress? (i.e. formative assessment)
* Is the layout/formatting of assessments clear?